

WHAT IS IT?

pREParation is our training package, for all sectors, which helps to make the process of representation and partnership working run smoothly and effectively. It is a guide to the maze that is strategy, partnership working and decision making in Leeds.

The workshops are short, snappy and practical, giving you the information, knowledge and skills needed to get involved in decision making.

Whether you're a representative on a board, involved in decision making, working at strategic or grass roots level, or just trying to get involved, pREParation training can put you and your organisation ahead of the game.

Are you a statutory organisation working in partnership with the voluntary, community and faith sector? Do you need an important insight into how the sector works and how to work better together? Then come along too and see what it's all about.

The training is split into four bite sized units split over five half days.

If you feel only one or two are relevant, feel free to choose only those, but remember; you will, of course, receive maximum benefit by completing all four units.

INTERESTED?

Venue

St. Mathias Church Community Hall
St. Matthias Street
Leeds LS4 2DZ

Costs

VCFS organisations: £10 per unit per person

Statutory and private organisations;
£50 per unit per person

There is only one charge for both parts of Unit 2

If the income of your group is below £20,000 a year you can access VA-L Bursaries scheme for up to two people from your organisation

The cost of this training is to help us cover the cost of venue and refreshments, we will return payment if you cancel the booking at least 14 days before the training.

Contacts

For more information or to book a place:
www.leedsvoice.org.uk/preparation.html
0113 277 2227
info@leedsvoice.org.uk

preparation training

...keeping you ahead of the game...

empowerment

practical

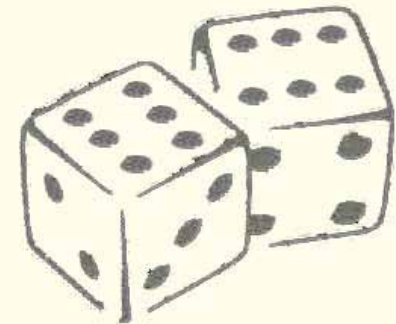
knowledge

decision making

representation

partnership

skills



*Strengthening & representing the
voluntary, community & faith sector.
A Leeds Initiative partner...*

**LEEDS
VOICE**

THE UNITS;

Unit 1: Community Involvement: Real or Token?

Tuesday 2nd March - 9.45am-1pm

- Is my relationship with decision making real or token?
- At what level am I and/or can I be involved?
- What is unique about what I do?
- What is the X-factor of using a Community Development approach and its principles?
- What is the role of Leeds Voice as the Community Empowerment Network for the Third Sector in Leeds Metropolitan Area?

Unit 2: Decision Making Structures

Part 1: Decision Making Structures and the Leeds Strategic Plan (LSP)

Part 1: Tuesday 9th March - 9.45am-1pm

- What is the LSP and why was it created?
- How is the plan being delivered?
- Who are the key partnerships and strategic groups within the city?
- What is the contribution of the Third Sector to the LSP? Is it recognised?
- How does it all fit together? Where do I fit?
- Which Leeds Voice forum or member of staff would support our group in engaging with those structures?

Part 2: Policy Making from Local to National – (in partnership with Parliamentary Outreach)

Thursday 15th March - 9.45am-1pm

An opportunity to explore How the Parliament works and how to get involved and influence policy making.

Unit 3: Representation: Impact & Influence

Tuesday 11th March - 9.45am-1pm

- How does Leeds Voice represent Third Sector?
- What are the roles, responsibilities and tasks of a Leeds Voice representative?
- What support is available to a representative?
- What are the challenges and successes of representation?
- What are the skills, knowledge and experience a representative need to represent effectively?

Unit 4: The Compact

Tuesday 23rd March - 9.45am-1pm

An opportunity to explore ways in which the Voluntary and statutory Sector can work better together based on the Compact principles, codes of practice and toolkits.

Tailored Training

Does your group or organisation have specific needs?

Is there a particular focus that makes it difficult to engage in the structures?

Would your whole staff team would benefit from receiving this training collectively?

We can tailor our preparation training specifically to suit you organisations needs, focus or time constraints, from a single unit to the whole package.

One group to gain recently from the tailored training was *EPIC - Empowering Parents to Improve Choices for disabled children*. The training was structured to engage more specifically with their role as parents and carers and they found it immensely useful to help them understand how the local authority fits together and how they can have an impact upon it.

Other groups who have benefitted from the tailored training include Leeds Involvement Project and Calderdale's BME Network.

Find out how tailored training can benefit your organisation...

Contact Raquel on the details overleaf!

